



Contract for Services

Vendor: _____

Address: _____

Phone: _____

1. Washington State UBI No. _____

If you do not have a Washington State Business License Number (UBI), do you certify that your gross income from all business activities taxable under chapter 82.04 RCW (business and occupation tax), is less than twelve thousand dollars per year in Washington state and you are not providing installation services?

[] Yes [] No

and

2.a. Federal Tax ID No. _____

or,

2.b. Social Security No. _____

(Vendor name must be as shown on card.)
Attach a copy of S.S. card

District & Administrator Use Only
Budget Code _____
Budget Authorization _____
Purchase Order# _____
Is this person working with or around children in an unsupervised capacity? [] Yes [] No
(If yes, they are required to be fingerprinted and undergo an FBI criminal history check.)

Are you incorporated? [] Yes [] No

Are you bonded? [] Yes [] No

The above individual or company agrees to furnish to North Kitsap School District the following services:

[Empty box for listing services]

Contract beginning date _____ ending date _____ Contract amount \$ _____

Acceptance of Contract

NOTICE TO VENDOR:

- Vendor agrees by signature of contract that services are not to begin until approved purchase order has been issued.
• All vendors also certify that they are an independent contractor/consultant and not an employee of the district.
• The contractor/consultant ensures the North Kitsap School District that its agency/labor union will comply with all state and federal guidelines and/or regulations.
• North Kitsap School District has a no smoking policy, RCW 28A.210.310.
• We are a public agency and require prevailing wage statements.
• We require a Certificate Of Insurance if you are doing installation work.

Vendor's Signature _____ Date _____

Human Resource Director's Signature _____ Date _____
(if no UBI number)

ASB Student's Signature _____ Date _____

School Administrator's Signature _____ Date _____

Executive Director/Signature _____ Date _____
Finance and Operations